

Metamora Park Board
P.O. Box 633
Minutes of November 5, 2014 Regular Meeting
Of the Board of Commissioners

Call to Order – In the MPD Office: 717 W. Mt. Vernon, Metamora IL at 7:02 pm.

Pledge of Allegiance – Performed.

Roll Call - Commissioners present were, Dawn Deeb, and Sarah Buss, Michelle Spielman, Kerry Brock, Mr. Eric Stone, Mike Staub and Al Eckhoff. Mike Staub left at 9:09. Director Christy Ganson, Secretary/Treasurer Betty Lang were present.

Minutes – October 1, 2014, regular Meeting minutes: Motion to approve the minutes was made by Mr. Staub and seconded by Ms. Spielman. Motion carried. October 1, 2014, Executive Session minutes: Motion to approve the minutes was made by Ms. Spielman and seconded by Mr. Staub. October 6, 2014, special Meeting minutes: Motion to approve the minutes was made by Mr. Stone and seconded by Mr. Staub.

Public Input – no public input

Treasurer Report – Betty Lang: The Board reviewed the Treasurer's report. Ms. Spielman made a motion to approve the Treasurer's Report as submitted, seconded by Ms. Deeb. Motion carried.

Director of Parks and Recreation – Christy Ganson: Ms. Ganson reported on the month's activities.

When the new guide comes out, Office hours will change in January to M-F 9 – 12:30 p.m. Need to allow for some time for me to attend meetings, programs, etc. in the afternoons, evenings, and weekends.

Still receiving registration for Fall/Winter program guide. Receiving registration for Nov. and Dec. Nature Play, 7 p.m. session of Lego Class (6 p.m. full, 2 spots in 7 p.m. left), and Scarf Class this Sat. Yoga continues for evening and daytime. Still adding new people weekly. In January, we will add a Sat. morning yoga.

Held Peyton's Promise (fundraiser for cancer) event Oct. 25 at BPP. This event had dogs in the park. Had liability insurance, no dogs between front bushes and bathrooms, all dogs on a leash, and they picked up most dog waste. Was a positive event with 50+ people and 20+ dogs.

Was interviewed by Judith Valente of WGLT Radio out of Bloomington for a story on Black Partridge Park. The show aired three times on Wed. Oct. 22. You can find the story on WGLT under "Unknown Illinois" and Black Partridge Park to listen to the 8 minute interview.

Met with landlord, Mr. Schierer, and IPMR manager, Blair Gorsuch regarding the MPD sign for the kiosk between our office and McDonalds. Building a new sign space below the For Lease section to attach our sign. Will report Wed. what this will cost to construct.

Finalized report for IDNR IYRC Grant for 2014 which included summary of work done as well as funds utilized. Returned unused funds before October 31.

The Park District Office will be closed Wed. Nov. 26, Thurs. Nov. 27, and Fri. Nov. 28 due to Thanksgiving. I will be out of town on those dates.

Ms. Ganson will check with Midwest about renting a snow blower.

Trails – Mr. Staub: Mr. Staub has updated the signage. The ambulance and fire department has been updated on the map. Mr. Staub would like for Ms. Ganson to be certified to apply chemicals for the park. Ms. Ganson will ask Mr. Seckler if he is interested.

Futures – Mr. Stone/Ms. Buss: Mr. Stone said there is conversation by GHA on what to do with the land donated by MTCO. Now that they own the land they have no money to do anything. One of the things they have started to talk about is forming a park district. This could be the time to bring some of them on board with the MPD expansion group. Ms. Buss mention that Ms. McNeil continues to work on the website. We need to make a decision on the template which run from \$50 to \$100. We also have to pay for a website hosting fee which is the web storage fee. It is basically \$42.00 a year. Ms. Spielman's mother has built a sample web site. Ms. Spielman will get more information. The consensus of the Board is to continue to update our web site.

Marketing – Ms. Deeb handed out a summary of ideas for marketing, concessions, and pool hours. ISU has a program for parks and recreation. This would be a good time to check with them about an intern for special projects. They can get paid or not paid for their services. Bradley School of Business will do a feasibility for free. This cannot happen this year however is an option for next year. Ms. Deeb will also check on different fund raisers for the future.

Special Projects – Ms. Spielman: Ms. Spielman updated the Board on the expansion project. There are five people on the committee at the present time. She contacted the high school, the swim team, JFL, MAST and others to get some more volunteers as well. Looking to get signatures the first of the year.

Maintenance – Mr. Eckhoff: The burn date has not been announced because of the weather. For safety reasons it will not be advertised. The neighbor will be notified a few days ahead of time.

Legislation – Ms. Brock: Ms. Buss shared that it was passed on the ballot for the Park Board to be reduced from seven seats to five. That means we have three spaces to fill. She will contact Ms., Debbie Harms. These openings are a four year term. The petition has to be signed by the December 15-22 and given to Ms. Lang. Ms. Lang will be on vacation therefore the forms need

to be to Ms. Lang by December 19. Ms. Lang is to contact Woodford County of the names to be on the ballot.

Old Business –

Update on House, Demolition & schedule – Already discussed.

Update on pool– Ms. Ganson handed out a summary of the pool issues. A motion was made by Mr. Eckhoff for George Kelly, Architect, services not to exceed \$750.00 seconded by Ms. Brock. All in favor aye. Mr. Kelly will complete and submit a permit to IDPH with the plans of the drain cover, flow rate for the main pool, and ADA requirement for pool entry.

Ms. Stacy Barlow, MAST, uses the sales of food at the pool as money making project. She said they offer Michaels and Geo's as well. The MPD could purchase them as well. They would like for us to expand the menu some. It will be reviewed in compliance with the Health Department at this time. The split of 60/40 of profit would be fine with them. MAST also sells hats, goggles and other items as well. We need to finalize by March 2015. Ms. Barlow is the VP and the contact person for MAST.

Meeting with Kim Group– Ms. Buss shared the last meeting with The Kim Group. The Kim Group offers a variety of services. They can be involved as little or as much as we wanted them to be involved. It will take a lot of time from Ms. Ganson and Ms. Lang to help with a feasibility study. The Board doesn't feel we are in a position at this time to make any comments to The Kim Group. We need to continue meeting on our future plans and work on expansion of the park district.

Board Policy (3.3) – Commissioners & Programs– Ms. Ganson shared the options of other park districts. After much discussion a motion was made by Ms. Brock for a family pool pass for each Park Board Commissioner seconded by Ms. Deeb. This will be effective 1/1/15.

New Business –

Tax Levy – Ms. Lang explained the bond ordinance was not complete. She did not realize it was on a separate ordinance. Will discuss at the next meeting.

MYSA Contact – Ms. Ganson talked to Mike Morge about a new contract. There has not been a contract since 2001. Mr. Morge will be stepping down after this summer. They want us to do the field work and to include St Mary's fields as well. The fee at the present time is \$5.00 per person and \$10.00 per field per game. We need to increase to \$15.00 per field. Ms. Ganson also ask to receive the schedule sooner and for them to be more uniform a she requested to receive the check in July. It will be a three year contract. She will update the contract.

Secretary Job– Ms. Buss explained that Ms. Lang does not want the secretary position. Ms. Lang updated the secretary job description. The position needs to be advertised. Ms. Deeb will add it to the Facebook page. It will also be added to website as well.

Storage Shed Potential for rock on floor– Ms. Ganson discussed the need for rock on the storage shed floor. Mr. Hutchins said The Village has extra rock that we can use. He said he would get the rock from The Village for the floor.

Public Input – none

Executive Session – none

Adjournment– Motion to adjourn was made by Mr. Eckhoff and seconded by Ms. Spielman. Motion carried at 9:37 p.m. .